

PRONTO INDUSTRIAL SERVICES LIMITED

[CIN: L63090WB1982PLC035019]

“Centre Point”, 21, Hemant Basu Sarani, 3rd Floor, Room No.306, Kolkata-700 001
Website: www.pisl.in; Tel: 033-30288500/1; E mail: investors.pronto@gmail.com

NOTICE OF 33RD ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE THIRTY THIRD ANNUAL GENERAL MEETING OF PRONTO INDUSTRIAL SERVICES LIMITED (CIN-L67120WB1982PLC035476) WILL BE HELD ON WEDNESDAY, SEPTEMBER 30, 2015 AT 11:00 A.M. AT THE REGISTERED OFFICE, “CENTRE POINT”, 21 HEMANT BASU SARANI, ROOM NO. 306, 3RD FLOOR, KOLKATA - 700 001 TO TRANSACT THE FOLLOWING BUSINESS:

ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Statement of Profit and Loss for the year ended March 31, 2015 and the Balance Sheet as at that date together with the Reports of the Directors and the Auditors thereon.
2. To appoint Director in place of Sushil Kumar Agrawal (DIN: 00649521), who retires by rotation and is eligible for re-appointment.
3. To ratify the appointment of M/s R.K. Tapadia & Co. (Firm Regn. No. 318166E), Chartered Accountants, Statutory Auditors for the Financial Year 2015 – 16 and fix their remuneration.

“RESOLVED THAT pursuant to the provisions of section 139 and other applicable provisions of the Companies Act, 2013 and the rules made thereunder, the appointment of M/s R.K. Tapadia & Co. (Firm Regn. No. 318166E), as Auditors of the Company be and is hereby ratified to hold office till the conclusion of the 34th Annual General Meeting of the Company, on such remuneration as may be determined by the Board of Directors in consultation with them for the financial year ending March 31, 2016”.

By Order of the Board of Directors
PRONTO INDUSTRIAL SERVICES LIMITED

SD/-
DIRECTOR
(Raj Kumar Sharma)

Place :-Kolkata

Dated :- 19th August, 2015

Registered Office:

“Centre Point”

21, Hemant Basu Sarani,

Room No. 306, 3rd Floor,

Kolkata - 700 001

CIN - L67120WB1982PLC035476

Tel: 033-30288500/30288501

Email: investors.pronto@gmail.com

NOTES:

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF/HERSELF AND THE PROXY(IES) NEED NOT BE A MEMBER.** The instrument appointing Proxy(ies) as per the format included in the Annual Report should be returned to the Registered Office of the Company not less than FORTY-EIGHT HOURS before the time for holding the Meeting. Proxies submitted on behalf of limited companies, societies, partnership firms, etc. must be supported by appropriate resolution/authority, as applicable, issued by the member organization. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or a Member.
2. Corporate Members intending to send their authorized representatives to attend the meeting are requested to send to the Company, a certified copy of the Board Resolution authorising their representative to attend and vote in their behalf at the Meeting.
3. In case of joint holder attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
- 4. The Register of Members and Transfer Books of the Company will be closed from Thursday, September 24, 2015 to Wednesday, September 30, 2015, both days inclusive.**
5. Members who hold shares in single name and physical form are advised to make nomination in respect of their share holding in the Company.
6. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send the share certificates to the Company's Registrars and Transfer Agents, for consolidation into a single folio.
7. SEBI has mandated the submission of Permanent Account Number (PAN) for participating in the securities market, deletion of name of deceased holder, transmission/transposition of shares. Members are requested to submit the PAN details to their Depository Participant in case of holdings in dematerialized form and to the Company's Registrars and Transfer Agents, mentioning your correct reference folio number in case of holdings in physical form.
8. Members holding shares in dematerialised mode are requested to intimate all changes pertaining to their bank details, NECS, mandates, nominations, power of attorney, change of address/name, PAN details, etc. to their Depository Participant only and not to the Company's Registrars and Transfer Agents. Changes intimated to the Depository Participant will then be automatically reflected in the Company's records which will help the Company and its Registrars and Transfer Agents to provide efficient and better service to the Members.
9. Members desiring any information as regards the Accounts are requested to write to the Company at an early date so as to enable the Management to keep the information ready at the Meeting.
- 10. No gifts or coupons shall be distributed at the meeting.**
11. In terms of the provisions of Section 136 of the Companies Act, 2013 read with Rule 11 of the Companies (Accounts) Rules, 2014, service of notices/documents to the shareholders can be made

through electronic mode, provided the Company has obtained the e-mail address(es) of the shareholder(s). Also, the shareholders who have not registered their e-mail address for receiving the Balance Sheet etc., they will be sent the physical copies through any recognised mode of delivery as specified under Section 20 of the Companies Act, 2013.

Further, Clause 32 of the Listing Agreement entered into by the Company with the Stock Exchanges provides that the Company shall supply:

- (i) Soft copies of full annual reports containing its Balance Sheet, Statement of Profit & Loss and Board's Report to all those shareholder(s) who have registered their e-mail address(es) for the purpose;
- (ii) Hard copy of statement containing the salient features of all the documents as prescribed in Section 136 of the Companies Act, 2013 to those shareholder(s) who have not so registered;
- (iii) Hard copies of full annual reports to those shareholders who request for the same.

As a result, Members are requested to register their e-mail address(es) and changes therein from time to time, by directly sending the relevant e-mail address along with the details of name, address, Folio No., shares held:

- i) To the Registrar and Share Transfer Agent shares held in physical form and;**
- ii) In respect of shares held in demat mode, also provide DP ID/ Client ID with the above details and register the same with their respective Depository Participants.**

Upon registration of the e-mail address(es), the Company proposes to send Notices, Annual Report and such other documents to those Members via electronic mode/e-mail.

- 12.** As an austerity measure, copies of the Annual Report will not be distributed at the Annual General Meeting. Members are requested to bring their attendance slip along with a copy of Annual Report to the Meeting.

By Order of the Board of Directors
PRONTO INDUSTRIAL SERVICES LIMITED

**SD/-
DIRECTOR
(Raj Kumar Sharma)**

Place :-Kolkata

Dated :- 19th August, 2015

Registered Office:

"Centre Point"

21, Hemant Basu Sarani,

Room No. 306, 3rd Floor,

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ATTENDANCE SLIP

THIRTY THIRD ANNUAL GENERAL MEETING

Only Shareholders or the Proxies will be allowed to attend the meeting

D.P. ID	
Client ID	

L.F. No	
No. of Shares Held	

I/We hereby record my/our presence at the 33rd Annual General Meeting of the Company on Wednesday, 30th September, 2015 at 11:00 A.M. at “Centre Point”, 21 Hemant Basu Sarani, Room No. 306, 3rd Floor, Kolkata – 700 001.

Signature of Shareholder(s) 1. _____ 2. _____ 3. _____

Signature of Proxyholder _____

NOTE:

Shareholders attending the meeting in person or by Proxy are requested to bring this Attendance Slip duly filled in and signed by them and hand it over at the entrance of the meeting venue.

PROXY FORM

[Pursuant to Section 105 (6) of the Companies Act, 2013 and Rule 19 (3) of the Companies (Management and Administration) Rules, 2014]

CIN L67120WB1982PLC035476
Name of the Company PRONTO INDUSTRIAL SERVICES LIMITED
Registered Office “CENTRE POINT”, 21, HEMANT BASU SARANI,
3RD FLOOR, ROOM NO. 306, KOLKATA – 700 001

Name of the member(s):	
Registered Address:	
Email id:	
Folio No./Client ID No.:	
DP ID	

I/We, being the member(s) of _____ shares of the above named Company, hereby appoint

(1) Name Address
Email ID Signature.....or failing him.

(2) Name Address
Email ID Signature.....or failing him.

(1) Name Address
Email ID Signature.....or failing him.

As my / our proxy to addend and vote (on a poll) for me / us and on my/ our behalf at the Thirty Third Annual General Meeting of the Company, to be held on Wednesday, 30th September, 2015 at 11:00 A.M. at “Centre Point”, 21 Hemant Basu Sarani, Room No. 306, 3rd Floor, Kolkata – 700 001 and any adjournment thereof.

Signed this _____ day of _____, 2015

Signature of Shareholder _____

Affix Revenue Stamp
